

Committee: Executive
Date: Monday 7 September 2015
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Barry Wood (Chairman)
Councillor Ken Atack
Councillor John Donaldson
Councillor Tony Illott
Councillor D M Pickford

Councillor G A Reynolds (Vice-Chairman)
Councillor Norman Bolster
Councillor Michael Gibbard
Councillor Kieron Mallon
Councillor Nicholas Turner

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. Minutes (Pages 1 - 6)

To confirm as a correct record the Minutes of the meeting held on 6 July 2015.

6. Quarter 1 2015/16 Performance Report (Pages 7 - 38)

6.35pm

Report of Head of Transformation

Purpose of report

To present the Council's performance for the period 01 April – 30 June 2015 (quarter one), as measured through the performance management framework.

Recommendations

The meeting is recommended to:

- 1.1 Note the achievements referred to in paragraph 3.1 (Table 1).
- 1.2 Identify any performance related matters for review or consideration in future reports identified in paragraph 3.2 (Table 2).
- 1.3 Consider any oral feedback on performance issues from Overview & Scrutiny Committee at its meeting on 1 September 2015 provided directly to The Leader.

7. Quarter 1 2015-16 - Revenue and Capital Budget Monitoring Report (Pages 39 - 50)

6.40pm

Report of Director of Resources

Purpose of report

This report summarises the Council's Revenue and Capital position as at the end of the first three months of the financial year 2015-16 and projections for the full 2015/16 period.

Recommendations

The meeting is recommended:

- 1.1 To note the projected revenue and capital position at June 2015.

8. Annual Review and Report of the Brighter Futures in Banbury Programme (Pages 51 - 100)

6.45pm

Report of Director of Community and Environment

Purpose of report

To consider the activity and achievements of the Brighter Futures in Banbury Programme. To consider a different approach to managing the partnership activity and its areas of focus from this year.

Recommendations

The meeting is recommended to:

- 1.1 Note both the Brighter Futures in Banbury Programme progress made in 2014/15 and the areas requiring continuous improvement.
- 1.2 Support the change in approach to partnership activity.
- 1.3 Support the new priorities from 2015/16.
- 1.4 Receive a further detailed report on the changes to the County Council's Children's Early Intervention Services to enable the Council to contribute to the formal consultation process.

9. Empty Homes Premium (Pages 101 - 106)

6.55pm

Report of Head of Finance and Procurement

Purpose of report

To seek approval to recommend to Council that, from 1 April 2016, an Empty Homes Premium of 50% be applied for properties that have remained empty for over two years.

Recommendations

The meeting is recommended:

- 1.1 To recommend to Council that an Empty Homes Premium of 50% be introduced from 1 April 2016 for properties that have been empty for over two years.

10. Proposal for a Joint Economic Growth Service with South Northamptonshire Council (Pages 107 - 114)

7.05pm

Report of Head of Strategic Planning and the Economy

Purpose of report

This report presents the final business case following consultation for a Joint Economic Growth Service across Cherwell District and South Northamptonshire Councils (hereafter "Cherwell" or "CDC" and "South Northamptonshire" or "SNC" respectively).

The report recommends the formation of a two way Joint Economic Growth Service and in doing so seeks the Executive's agreement for the non-staffing elements of the business case.

The proposal is part of the wider transformation programme across the two Councils.

Recommendations

The meeting is recommended:

- 1.1 To consider the attached final business case and the consultation responses in relation to non-staffing matters as outlined in section 5.1.
- 1.2 To note that the business case will be considered by the Joint Commissioning Committee with regard to staffing matters on 1 October 2015. This will include consultation responses from affected staff and trade union representatives.
- 1.3 To approve and implement the proposed final business case to share a joint Economic Growth Service between CDC and SNC, subject to similar consideration and approval by SNC Cabinet and approval of the staffing implications by the Joint Commissioning Committee.
- 1.4 To delegate to the Head of Strategic Planning and the Economy in consultation with the Leader of the Council any non-significant amendment that may be required to the business case following the decision by SNC Cabinet and/or the Joint Commissioning Committee.

11. Asset Management Strategy Action Plan Update (Pages 115 - 118) 7.15pm

Report of Commercial Director (Bicester) and Head of Housing and Regeneration

Purpose of report

To update the Executive on the progress of the priority actions arising from the Asset Management Strategy Review as reported in December 2014 and as part of the 2015/16 budget process.

Recommendations

The meeting is recommended to:

- 1.1 Note the updates on the priority actions arising from the Asset Management Plan set out in exempt Appendix 1.
- 1.2 Approve the allocation of up to £120k from earmarked reserves, which will allow the progression of the key activities which focus on the priority actions arising from the Asset Management Strategy Review (exempt Appendix 2) and detailed in Section 1-4 of exempt Appendix 1.
- 1.3 Approve the use of £80k of the approved The Hill Youth and Community Centre capital budget to progress the Hill project to the next stage as outlined in section 4 of exempt Appendix 1
- 1.4 Note that a comprehensive project plan is being monitored through the Accommodation Asset Strategy Board to ensure the vision set out in exempt Appendix 2 will be delivered by 2019. Progress against this action plan will be presented to the Executive in March 2016.

12. **Graven Hill Update** (Pages 119 - 142)

7.25pm

Report of Director of Resources and Commercial Director (Bicester)

Purpose of report

To update members on the work being undertaken by the Graven Hill Development Company in delivering the large scale self build project and to present the 2015/16 business plan and financial forecast as per the Council's governance and financing requirements for this investment.

Recommendations

The meeting is recommended to:

- 1.1 Note the significant progress being carried out by the Graven Hill Development Company as set out in Appendix 1.
- 1.2 Approve the 2015/16 Business Plan and objectives as set out in Appendix 1.
- 1.3 Approve the updated Financial Forecast as set out in Appendix 2 and ask officers to reflect the changes from the baseline model into Council financial forecasts and funding plans.
- 1.4 Approve the membership of the Partnering Board in Para 3.16. This group have responsibility for safeguarding the Council's equity investment and lending to the Company by undertaking more detailed monitoring of the Business Plan and providing advice and recommendations to Executive.
- 1.5 Consider the addition of a member of the Overview and Scrutiny Committee to the membership of the Partnering Board as set out in paragraph 3.17 such member, if approved, to be appointed to the Board by the Overview and Scrutiny Committee at its next meeting.

13. **Exclusion of the Press and Public**

The following items contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

2 – Information which is likely to reveal the identity of an individual

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that any of the items be considered in public.

Should Members decide not to make decisions in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraphs 2, 3 and 4 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

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| 14. | Proposal for a Joint Economic Growth Service with South Northamptonshire Council - Exempt Appendix (Pages 143 - 170) | 7.30pm |
| 15. | Asset Management Plan 2015/16 - Exempt Appendices
(Pages 171 - 248) | 7.35pm |
| 16. | Graven Hill Update - Exempt Appendix 2 (Pages 249 - 250) | 7.40pm |
| 17. | Dry Recycling Contract (Pages 251 - 258)

Exempt Report of Head of Environmental Services | 7.45pm |
| 18. | Revenues and Benefits Service Options (Pages 259 - 270)

Exempt Report of Head of Finance and Procurement | 7.55pm |
| 19. | Highway Verge Grass Cutting (Pages 271 - 276)

Exempt Report of Director of Community and Environment | 8.05pm |
| 20. | New Woodgreen Leisure Centre Management Contract and Facility Improvements (Pages 277 - 304)

Exempt Report of Director of Community and Environment | 8.15pm |

(Meeting scheduled to close at 8.25pm)

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to natasha.clark@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

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Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

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